

**University of Puerto Rico – Aguadilla  
English Department**

**TEED 3035—SYLLABUS**

Professor:	<b>Mary Moore</b>	Office Hours:	<b>M, W, F—10:00-11:00 T, TH—12:30-2:00</b>
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<b>COURSE TITLE</b>	<b>TELECOMMUNICATIONS IN THE CLASSROOM</b>
<b>COURSE NUMBER</b>	TEED 3035
<b>SECTION/HOUR</b>	L91- M,W,F
<b>CREDITS</b>	Three (3)
<b>PRE-REQUISITE</b>	6 credits in TEED courses
<b>HOURS/WEEK</b>	Three (3)
<b>SEMESTER</b>	First Semester 2006-2007
<b>COURSE DESCRIPTION</b>	This course is a study of the use of Telecommunications for the enhancement of the teaching process. The basic information will be acquired through lectures and practical exercises for identifying finding, and exchanging information. Special attention will be paid to appropriate vocabulary, equipment, and instructional strategies a teacher may use in long distance education.

**COURSE OBJECTIVES**

By the end of the semester, students should be able to:

- Integrate the use of technology as part of their lesson plans.
- Use appropriate vocabulary and instructional strategies for long distance education.
- Design individualized lessons integrating the use of telecommunications using their knowledge of their research in the field.
- Use and apply telecommunications in all areas of education.
- Identify and apply selection and use of technological resources.
- Integrate use of Internet sites into the classroom.
- Access information from several online sites
- Identify the benefits, limitations, and principles of using telecommunications in the classroom.

Enhance their creativity through the use and application of the telecommunication.

### **COURSE CONTENT**

<b>Unit</b>	<b>Theme</b>	<b>Hours</b>
1	Introduction to the course	3
2	Digital Imaging—Individual project (Movie plus sound)	10
3	Oral Presentation	3
4	Individual Web Page with use of Front Page	23
5	Oral Presentation of Web Page	6
<b>TOTAL</b>		<b>45</b>

**Note:** Instructional materials such as manuals, modules, and/or study guides may be added to enrich and assist learning activities.

### **INSTRUCTIONAL STRATEGIES**

Cooperative Learning	Pair and small group work
Writing tasks	Lectures
Individual and Group Projects	Computer and library research
Class and Group discussions	Internet research

### **EVALUATION:**

Individual Presentation	50
Individual Project	100
Participation (classroom and attendance)	50
FINAL Web Site	<u>200</u>
<b>TOTAL</b>	<b>400</b>

### **GRADING SYSTEM:**

A	90 -100
B	80 -89
C	70 -79
D	60 -69
F	59 -0

**BIBLIOGRAPHY:**

- Hawkes, L. (1999). *A guide to the World Wide Web*. Upper Saddle River, NJ.: Prentice Hall.
- Heinich, R. (2001). *Instructional media & technology*. Englewood Cliffs, NJ: Prentice Hall
- Holmevik, J.R. & Haynes, C. (2000). *MOONniversity: A Student's Guide to Online Learning Environments*. Boston: Allyn and Bacon.
- Kearsley, G. (2000). *Online education: Learning and teaching in cyberspace*. Belmont, CA: Wadsworth.
- Ko, S. & Rossen, S. (2001). *Teaching online: A practical guide*. Boston: Houghton Mifflin Co.
- Norton, P. & Wiburg, K.M. (2003). *Teaching with technology: Designing opportunities to learn*. (2nd ed.). Belmont, CA: Wadsworth Publishing Co.
- Warschauer, M. (Ed). (1995). *E-MAIL for English teaching*. Alexandria, VA: TESOL.
- Warschauer, M., Shetzer H. & Meloni, C. (2000). *Internet for English teaching*. Alexandria, VA: TESOL.

**SPECIAL NOTES:****Students are expected to:**

1. Be responsible for all material assigned and/or covered in class. If you are absent, get the class notes from one of your classmates.
2. Bring a pen drive to class

**Attendance:**

You are expected to attend all classes with all materials needed.

Your absences and tardies will affect your final grade. Inform me (on time) of any problem that will interfere with your presence in the class. I will take *extraordinary* circumstances into account.

**Cell Phones and Beepers:**

The only people allowed to have/use cell phones and beepers in this class are medical doctors on call in an emergency room and police officers on call for court appearances. If you are neither of these, turn them off and refrain from using them.

**Incompletes:**

If you decide, for a justifiable reason, that you must request an incomplete for the semester, you should do so in writing. This will give you an extra few months (till the end of the following semester) to complete the work, but you will not be allowed to register in any course for which this is a pre-requisite until the required work is turned in. Usually it is not a good idea to request an incomplete unless it is for reasons of health. Please remember that an incomplete grade may affect your Pell Grant or other financial aid.

**E-mail:**

You are expected to have and use an e-mail account. As future professionals, your email address will be the first impression you give many other professionals. Therefore, if you do not have a professional address, you should obtain one. Consider what your mother, grandmother, minister or priest would think if somebody forwarded a message from you to them.

**Law 51 (ADA):**

Reasonable accommodation will be made for students with physical, mental, or emotional impediments who are registered with the vocational rehabilitation services. If you need to be accommodated, please notify the professor privately at the beginning of the semester.

**Dress Code:**

As future professionals, you are expected to dress accordingly. Please remember that the classroom is neither the beach nor a party. Failure to dress appropriately will affect your final grade.

**Oral Presentations:**

If you are absent the day of your oral presentation, without a valid excuse, you will receive a "0" on your part.

If you have a valid excuse, if time permits, you will be given the opportunity to make up the oral presentation. Besides content, both dress and time management are taken into consideration when assigning points.

Updated, August 2006